

Agenda

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items are added in accordance with this policy. At regular and special meetings, the Board may add to or take action on matters not appearing on the posted agenda if the item is reasonably related to the subject matter on the posted agenda or if an exigency exists. Amending the agenda of a regular meeting requires a majority vote of Board members present. All Board members must be present and cast a unanimous vote to amend the agenda of a special meeting.

Consent grouping

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

Agenda format

The order of business at regular meetings shall be as follows:

1. Call to order
2. Roll call
3. Pledge of Allegiance
4. Prayer
5. Open Forum/Correspondence
 - a. Community members
 - b. Staff
 - c. Students
 - d. Board of Education members
6. Consent Agenda
 - a. Approval of Minutes
 - b. Financial Report
 - c. Other
7. Approval of agenda
- 8.. Action items
9. Executive Session (if needed)
10. Discussion items/ Board self-assessment
11. Adjournment

Adopted: March 1993

Revised: 1991

May 1997
September 2000
January 2001
January 2004
December 2005
November 2013
July 2016

LEGAL REFS.: C.R.S. [22-32-108](#) (4) (*board meetings*)

C.R.S. [22-32-108](#) (7)(a) (*a board member who participates electronically in conformance with the board's policy on electronic meeting participation is considered "present"*)

C.R.S. [24-6-402](#) (2)(c) (*notice of meeting "shall include specific agenda information where possible"*)

CROSS REFS.: [BEAA*](#), Electronic Participation in School Board Meetings

[BEDA](#), Notification of School Board Meetings

[BEDH](#), Public Participation at School Board Meetings